

**CHIEF LOCAL ELECTED OFFICIALS
BOARD MEETING**

Friday, March 10, 2023 at 9:35 AM
Via Microsoft Teams

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Robert Snyder, Forest County; County Executive Alternate Charlie Bayle, Erie County; Commissioner Chip Abramovic, Venango County; Commissioner Tricia Durbin, Warren County

ABSENT:

BOARD STAFF: Lisa Miller, Lisa Stalnaker, Deb O’Neil, Susan Richmond, Carrie Symes, Nancy Wisgirda

VISITORS

Diona Brick, Fiscal Agent; Attorney Joe Keebler; Katy Geci; Heather Moles

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENTS

Commissioner Snyder called the meeting to order at 9:35 AM. Roll call was taken. It was noted there was a quorum. Visitors were recognized. The meeting was recorded and the agenda was placed in the chat.

CONSENT AGENDA

The consent agenda portion of the meeting included the following:

- a. Approval of January 13, 2023 and February 1, 2023 Meeting Minutes
- b. Accept the Statement of Work Quarterly Report for Title I and Operator
- c. Accept the ETPL Policy Revision
- d. Accept the Updated Limited English Proficiency (LEP) Plans
- e. Accept the Q2 PY22-23 Performance Measures
- f. Accept the PY21 Performance Measures
- g. Accept the PY22 Bonding Audit Plan Reconciliation Letter
- h. Accept the Operator Quality Review
- i. Any items to sever for discussion
- j. Vote to Accept the Consent Agenda

Lisa Miller provided a brief overview of the Consent Agenda items. All six Chief Local Elected Officials were present at the previous workforce development board meeting and heard the previous discussion on these items. Commissioner Snyder asked if the members wanted to sever any items from the consent agenda for discussion. No agenda items were requested to be severed from the consent agenda.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Henry to approve accepting the Consent Agenda as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

There were no previous action items.

UPDATES FROM THE CHAIR

Lisa Miller reviewed the PY2023 Slate of Officers as approved at the workforce development board meeting. The Slate of Officers approved included:

- Chair: Bobbie Jones, Business, Venango County
- Vice Chair: Brad Tisdale, Apprenticeships, Erie County
- Treasurer: Jim Decker, Business, Warren County
- Secretary: Juanice Vega, Higher Education, Clarion County
- County Representative: Jill Foys, Economic Development, Forest County
- County Representative: Travis Crytzer, Small Business, Crawford County

Lisa Miller noted that Will Price, Executive Director of the United Way of Venango County, was welcomed as a new board member representing Venango County. She also noted the new conflict of interest form from the state that will need to be signed by any new member to the board, prior to their appointment.

APPROVAL OF FISCAL REPORT

The Fiscal Report was included in the meeting packet. Discussion referenced back to the regular board meeting discussion. There were no questions or additional discussion regarding the fiscal report.

MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Durbin to approve the Fiscal Report as presented. All were in favor. There were no abstentions. Motion passed and carried.

OTHER BUSINESS

Discussion referenced back to the regular board meeting discussion that included board staff updates. There was no additional discussion regarding the board report as provided by Lisa Miller.

No Executive Session was needed.

ADJOURNMENT

MOTION

It was moved by Commissioner Henry and seconded by Commissioner Durbin to adjourn the meeting. All were in favor. There were no abstentions. Motion passed and carried.

The meeting adjourned at 9:39 AM.

Meeting Advertised in The Derrick		
Minutes Submitted	Deb O’Neil	03/16/2023
Minutes Approved	NWPA Job Connect Board	05/12/23
Minutes Posted	Nw pa jobconnect website	06/15/23